



# M/s AGRAWAL CONSTRUCTION Co.

## APPLICATION FORM

AFFIX YOUR  
PHOTOGRAPH  
Self attested

This form should be filled in by the Applicant in his/ her own handwriting and submitted with covering letter.

This application is in reference to : \_\_\_\_\_

1. Post Applied For: \_\_\_\_\_, PAN No \_\_\_\_\_
2. Name of the applicant \_\_\_\_\_ (In Block Letters)
3. Father's/ Husband's Name & occupation: \_\_\_\_\_
4. Marital Status: \_\_\_\_\_, No. of Children(if married) \_\_\_\_\_, Blood Group \_\_\_\_\_
5. Date of Birth: \_\_\_\_\_, Nationality & Religion: \_\_\_\_\_
6. Present Address & Tel No.: \_\_\_\_\_  
\_\_\_\_\_
7. Permanent Address: \_\_\_\_\_
8. Academic Qualification starting with High School/ Higher Secondary

Examination Passed	Subjects	Year Of Passing	Divn. / Marks %	Name of the Institution	Board/ University

9. Experience- Total No. of years \_\_\_\_\_

POST HELD	NAME OF THE OFFICE/ ORGANISATION	PAY DRAWN BASIC / CONSOLID.		DURATION

10. Expected Salary & Perks: \_\_\_\_\_  
\_\_\_\_\_

11. Languages known:

Spoken	Written	Fluency

12. Additional Qualification \_\_\_\_\_

13. Computer Literacy \_\_\_\_\_

14. Whether Willing to learn Computer Skills \_\_\_\_\_  
\_\_\_\_\_

If yes, How? \_\_\_\_\_

15. Knowledge about job applied for \_\_\_\_\_

16. Name and Address of two references: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17. Additional information including extra curricular activities, games etc.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

18. Will you be able to report on duty using your own conveyance?  
\_\_\_\_\_

19. Write your views on “What I can contribute to make M/s Agrawal Construction Co. as the best Construction Co.” in about 200 words. (Use extra sheet for your answer)

**DECLARATION:** All the informations furnished in this form by me are true and correct to the best of my knowledge and belief. Nothing has been concealed. I am aware and declare that if at any point of time any information(s) is/are found untrue / incorrect , the same will disqualify my candidature.

Date: \_\_\_\_\_

Place \_\_\_\_\_

Signature of the Applicant.

(Name in Block Letters)

## For Office Use Only

**1. Recommended or not recommended by :**

- a. Appearance: \_\_\_\_\_
- b. Subject Command: \_\_\_\_\_
- c. Fluency in English: \_\_\_\_\_
- d. Behaviour : \_\_\_\_\_
- e. Attitude : \_\_\_\_\_
- f. Manners: \_\_\_\_\_
- g. Salary Which Can we Offered : \_\_\_\_\_
- h. Over all Remarks : \_\_\_\_\_

Signature

**2. Recommended By :**

G.M. (Acc)

**3. Remarks By :**

Chairman Sir